

BOARD OF SELECTMEN
MEETING MINUTES

Approved
2/6/17

MONDAY, JANUARY 23 2017 – 6:30 P.M.
TRAINING ROOM – PUBLIC SAFETY BUILDING

This meeting was taped for local television.

PRESENT: Leo Janssens II, Chair, Duncan Phyfe, Member, Kyle Johnson, Clerk, Heather Budrewicz, Town Administrator and Mary Calandrella, Executive Assistant.

I. SALUTE THE FLAG

Leo Janssens called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT - None at this meeting

III. APPROVAL OF AGENDA

Kyle Johnson motioned to approve the agenda as presented and was seconded by Duncan Phyfe. Motion carried.

IV. PRESENTATIONS & REPORTS

Leo Janssens reported to the Board that the Economic Development Committee met for the first time last week. They are in the infancy stages and will report to the Board on their progress.

OLD BUSINESS

There was discussion on the memorial bench for Steve Gallant at the Winchester park. The Friends of Steve Gallant- Ellie Baker and many members spoke on their desire to donate a bench in memory of Steve Gallant to be place at the Winchester Park. They spoke about Steve's love for the band concerts and how he attended almost everyone. They feel a memorial bench would be fitting by the bandstand. The Board agreed and stated that at the next Town Meeting they would bring forth a policy with regards to future memorials throughout the town. The Board agreed that Steve Gallant was a tremendous asset to the town and will be greatly missed.

Kyle Johnson motioned to accept the donation of the bench in the memory of Steve Gallant and was seconded by Duncan Phyfe. Motion carried.

The Board stated that they would need to check with Steve Nims- DPW Supt. on the placement of said bench come the spring time.

NEW BUSINESS

The Town Clerk provided the warrant for the Town Caucus to be signed by the Board.

Duncan Phyfe made the motion to sign the warrant for the Town Caucus and was seconded by Kyle Johnson. Motion carried

V. TOWN ADMINISTRATOR'S UPDATE

Heather Budrewicz reported that she and Kyle visited the Turnpike Rod & Gun Club to view the establishment and plan on visits to the other liquor license holders in town. Heather reported on her attending the MMA conference this past weekend. She was able to hear several speeches from the officials and was able to speak to some new vendors as well. She also stated that she met Rep. Zlotnik and was able to convey some of Ashburnham needs to him. Heather told the Board of some personnel changes such as Chris Conrad being promoted to Lieutenant effective 1/29/17 and that the town is seeking a PT Building Inspector for 10hrs a week to aid Mr. Reynolds during these busy times . Heather stated that Carla Clifford has announced her retirement effective 2/22/17. Carla has worked for the town for just over 15 years and has been a great asset to this town. She will be missed.

APPROVAL OF MINUTES

January 9, 2017– Regular Meeting

Kyle Johnson made the motion to approve the minutes of January 9, 2017 and was seconded by Duncan Phyfe. Motion carried.

VI. BOS CORRESPONDENCE

Kyle Johnson mentioned that the Greater Gardner Chamber of Commerce is holding a meet & greet for Heather Budrewicz being offered at Cushing Academy on Tuesday, January 31, 2017 at 5:30pm.

VII. JANUARY MEETINGS and ANNOUNCEMENTS

Kyle Johnson read the following Town Clerk Reminders:

- January 1st and on – Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m. Tuesday thru Thursday, and closed on Friday.
- Census forms will be mailed out soon. Please complete and return back to the Town Clerk's office.

The next scheduled Board of Selectman meeting will be held on Monday, February 6, 2017 at 6:30pm in the Training Room at the Public Safety Building.

VIII. SOLICIT PUBLIC INPUT (5 minute limit)

Pixie Brennan asked the Board why the town allows banners/flags in the center of town. She states this is the historical part of town and these flags should not be allowed. She asked if there was a sign by-law and if not there should be. They look terrible in the center of our town. Janice Roy agreed and doesn't see the need for them. The Board agreed and will be working on by-laws changes with the appropriate Boards.

I. EXECUTIVE – None at this meeting

II.

IX. ADJOURNMENT

At 7:30pm p.m. Kyle Johnson motioned to adjourn the meeting and was seconded by Duncan Phyfe. Motion carried.

Respectfully submitted,
Mary Calandrella, Executive Assistant